

DCP 267 Working Group Minutes

Meeting Name	DCP 267 Working Group
Meeting Number	01
Date	22 April 2016
Time	10:00am
Venue	Web-Conference

Attendee	Company
Piers Merritt [PM] (Chair)	British Gas
Cherelle McClean [CM]	Total Gas and Power
Dan French [DM]	npower
Emma Hegarty [EM]	SSE
Jonathan Hawkins [JH]	Utility Warehouse
Julie Jeffreys [JJ]	Spark Energy
Lynne Fallon [LF]	British Gas
Paul Hart [PH]	UK Power Networks
Stuart Hunter [SH]	Scottish Power
Rachael Mottram [RM] (Consultant)	ElectraLink
Claire Hynes [CH] (Secretariat)	ElectraLink

Apologies	Company
Peter Waymont	UK Power Networks

1 ADMINISTRATION

- 1.1 The Working Group reviewed the “Competition Law Dos and Don’ts”. All Working Group members agreed to be bound by the Competition Laws Do’s and Don’ts for the duration of the meeting.
- 1.2 The Working Group reviewed the DCP 267 Terms of Reference (ToR). All Working Group members agreed to the terms and the work plan set out in the document for the duration of the Working Group.

2 APPOINTMENT OF CHAIR

- 2.1 PM agreed to act as the Chair of the Working Group for the duration of the Working Group.

3 WORKING GROUP ANALYSIS OF THE DCP 267 CHANGE PROPOSAL

- 3.1 PM provided a summary of the background to the DCP 267 change. DCP 267 seeks to introduce a definition for ‘Confirmed Theft’ under DCUSA to ensure consistency across Suppliers in submitting confirmed theft detections under TRAS.

- 3.2 The Working Group noted that the definition for Confirmed Theft proposed by this CP mirrors the SPAA definition¹ with the exception of listed item (e) where the brackets were considered misleading as they referred to a criminal offense.
- 3.3 The Working Group walked through the proposed Theft Confirmed definition and revised the five guidelines set out in options (a) to (e) as follows:
- (a) the addition of the words (where available) to ensure that point (a) was not a mandatory item.
 - (e) change to “(where available) a police report or crime reference number” from “(only where the occurrence in question is a criminal offence and if available) a police report or crime reference number” as the brackets in the original drafting were misleading as it refers to a criminal offense.
- 3.4 Members noted that this CP would aim to be implemented on the 04 November 2016 on the same implementation date as the equivalent Supply Point Administration Agreement (SPAA) Change Proposal (CP).
- 3.5 The DCUSA Panel directed that the Working Group consider the DCP 209 ‘Resolving Unregistered Customers’ legal text in drafting this definition should DCP 209 be approved on the Ofgem indicative decision date of the 18 May 2016. The Working Group considered that DCP 209 proposed a pre-registration industry wide co-ordinated communication process to aid getting unregistered Customers registered with Suppliers. There is a point in this process where if the Customer chooses not to register their supply despite numerous communication efforts to engage with the Customer then the Customer is considered to be stealing electricity. The dealings with this Customer then refer to Schedule 23’ Revenue Protection Code of Practice’. The Working Group therefore considered that if the Customer was being treated in accordance with Schedule 23 then the definition did not need to be modified.

4 NEXT STEPS

- 4.1 The DCP 267 Working Group agreed the next steps as follows:

- Draft a skeleton DCP 267 consultation;

ACTION 01/01: ELECTRALINK & PM

- Circulate the consultation to the Working Group for review and sign off ex-committee;
- Issue the consultation for a period of three weeks in May 2016;
- Meet to consider the consultation responses in June 2016

ACTION 01/02: ALL

5 ANY OTHER BUSINESS

- 5.1 There were no items of any other business.

6 NEXT MEETING

- 6.1 The next meeting will be scheduled as a web-conference to consider the DCP 267 consultation responses.

¹ Supply Point Administration Agreement (SPAA) CP 16/ 331 ‘Introduction of new definitions for ‘Confirmed Theft’ and ‘Theft of Gas’

ATTACHMENTS

- Attachment 1 – DCP 267 Change Proposal
- Attachment 2 – DCP 267 Draft Legal Text - Redlined

APPENDIX A: SUMMARY OF ACTIONS

NEW AND OPEN ACTIONS

Action Ref.	Action	Owner	Update
01/01	Draft a skeleton DCP 267 consultation	ElectraLink & Piers Meritt	
01/02	<ul style="list-style-type: none">• Circulate the consultation to the Working Group for review and sign off ex-committee;• Issue the consultation for a period of three weeks in May 2016; and• Meet to consider the consultation responses in June 2016.	All	